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| 01_Gat_UQO_Complet_RGB(300) | Co-Op Programs**Mid-Intership Evaluation Form** |
| This Mid-Internship Evaluation has to be discussed between you and your Coop supervisor and signedby both of you. Once signed, send it electronically to the Co-Op coordinator by the mid-internship.A copy of this evaluation must be attached to the final internship report. |
| General Information  |
| Student’s Name:  |
| UQO’s Permanent Code: |   |   |   |   |   |   |   |   |   |   |   |   | Year and Trimester: |
| Program of study: | Winter  | Summer  | Fall  |
|  | Internship Level: |
| Organization’s Name:  | 1st Intern. [ ]  | 2nd Intern. [ ]  | 3rd Intern. [ ]  |
| Supervisor’s Name:  |
| Evaluation of the trainee's performance by the employer |
| Evaluation Criteria | Needs improvement | Meets expectations | Exceeds expectations | Please justify:(the size of the boxes will adjust to the text) |
| **Ability to do the job**Does the Co-Op student understand the work requested and is he able to perform it? | [ ]  | [ ]  | [ ]  |       |
| **Initiative**Does the Co-Op student demonstrate initiative, autonomy and the ability to anticipate the tasks to be done? | [ ]  | [ ]  | [ ]  |       |
| **Receptivity and positive behavior**Is the Co-Op student receptive to the tasks assigned to him, to the critics and is he able to show improvement?  | [ ]  | [ ]  | [ ]  |       |
| **Time management and timelines**Does the Co-Op student take the right steps to complete a task in a timely manner? | [ ]  | [ ]  | [ ]  |       |
| **Work methods**Has the Co-Op student developed effective working strategies and organizational skills? | [ ]  | [ ]  | [ ]  |       |
| **Participation and teamwork**Is the Co-Op student involved in management activities (e.g. meetings) and in the team life? | [ ]  | [ ]  | [ ]  |       |
| **Punctuality and assiduity**Is the Co-Op student punctual and is he regular in his attendance? | [ ]  | [ ]  | [ ]  |       |
| If needed, please indicate other strengths of the Co-Op student or desired improvements:      |
| Student's assessment of the Training Environment |
| Evaluation Criteria | Needs improvement | Meets expectations | Exceeds expectations | Please justify:(the size of the boxes will adjust to the text) |
| **Co-Op position relevance** Does the internship comply with the Co-Op offer? | [ ]  | [ ]  | [ ]  |       |
| **Job training**Does the workplace allow the development of professional skills? | [ ]  | [ ]  | [ ]  |       |
| **Workload** Does the workplace offer a sufficient volume of work and a variety of tasks?  | [ ]  | [ ]  | [ ]  |       |
| **Involvement in management activities**Does the workplace provide involvement opportunities in meetings and discussions? | [ ]  | [ ]  | [ ]  |       |
| **Quality of supervision and follow-ups**Does the workplace ensure proper supervision and follow-ups? | [ ]  | [ ]  | [ ]  |       |
| If needed, please indicate other key aspects of the internship appraisal or suggestions for improvements:      |
|  |  |  |       |  |
|  | Supervisor |  | Date |  |
|  |  |  |       |  |
|  | Co-Op Student |  | Date |  |